

**Town of Westford
Finance Committee Meeting
Police Station Training Room
September 27, 2007**

Present: Dave Murray, Kelly Ross, Al Herget, Rose O'Donnell, Alicia Corvino, Jeanne Drula, Suzanne Marchand

Absent: Michael Princi, Ingrid Nilsson, Tom Price

7:32 PM Call to Order

Reserve Fund Transfers

The Finance Committee was presented with a reserve fund transfer form the Town Clerk's department in order to pay for the September 4th special election.

O'Donnell motioned to transfer funds from the Fiscal Year 2008 Finance Committee reserve fund to the following accounts:

Election Workers: (01161100-512010) \$1,536.00

Special Printing: (01161200-534040) \$2,269.35

Office Supplies: (01161200-542010) \$40.00

The motion was seconded by Drula and approved unanimously, 5-0. Ross recused himself.

Special Town Meeting Articles

Marchand led a discussion about the Articles for the upcoming Special Town Meeting. The Finance Committee took a position on Article 4. Ross moved to recommend Article 4 concerning Community Preservation Funds for Town Meeting. O'Donnell seconded the motion which was approved unanimously, 6-0. The Fall Special Town Meeting is at 7:30 PM on October 22, 2007 at the Abbot School Gymnasium. The Finance Committee will meet in the cafeteria at 6:30 PM.

Informational Items

The Annual Meeting of Finance Committee's will take place on November 3, 2007 at the Westford Regency. Corvino, O'Donnell, and Herget said they would like to attend.

Murray said that he is unable to attend the Joint Chairs Meetings that take place during weekday mornings. Murray asked for volunteers to go in his place.

Future Meetings will either be on a Monday or Thursday night. Murray will email the Finance Committee to gain a consensus on which night members will be able to attend.

An update on the Long Range Fiscal Planning Committee was given by Ross. The Committee has a first draft of their report to the Selectmen completed. The Committee has a target date of November 1, 2007 to present their report to the Selectmen.

Minutes

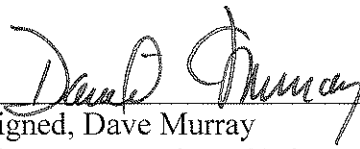
A motion was made by O'Donnell to approve the minutes of July 11, 2007. The motion was seconded by Ross and approved unanimously, 5-0. Drula abstained.

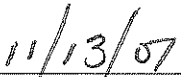
A motion was made by O'Donnell to approve payment in the amount of \$110.00 to Dan O'Donnell for drafting the minutes of the Finance Committee Meetings. The motion was seconded by Corvino and approved unanimously, 6-0.

Adjourn

8:43 – O'Donnell motioned to adjourn. Drula seconded the motion which was approved unanimously, 6-0.

Reserve Fund Balance FY08: \$161,911.80


Signed, Dave Murray
Finance Committee Chairman


Date